

The Disability Discrimination Act (DDA), Special Educational Needs and access arrangements

- **DDA**

The Disability Discrimination Act 2005 extends the application of the DDA to general qualifications. All examination centre staff must ensure that the access arrangements and special consideration and guidance are consistent with the law.

- **Special Educational Needs**

A candidate's special educational needs requirements are determined by the relevant agencies in cooperation with the school ALNCO and parents/carers. The ALNCO will inform subject teachers of candidates with special educational needs who are embarking on a course leading to an examination, and the date of that examination. The ALNCO can then inform individual staff of any special arrangements that individual candidates can be granted during the course and in the examination.

The ALNCO will liaise with parents/carers to inform them of access arrangements which are in place.

- **Access Arrangements**

Making special arrangements for candidates to take examinations is the responsibility of the ALNCO and the Examinations Officer.

Submitting completed access arrangement applications to the awarding bodies is the responsibility of the Examination Officer.

Rooming for access arrangement candidates will be arranged by the ALNCO with the Examinations Officer.

Invigilation and support for access arrangements candidates will be organized by the ALNCO with the Examinations Officer.