

St Brigid's School	Governors Meeting Minutes
Thursday 13 th March 2014 At 6.30pm	

Quorum 14/21	Chair- Tony Hannigan
Clerk- Mrs S Wheeler	

	Attendance	Gov	Apologies/ Absent			Gov	Apologies/ Absent
RJ	Rona Jones	✓		JC	Judith Corbett		✓
CD	Colleen Davies		✓	TH	Tony Hannigan	✓	
Mha	Maria Hammersley	✓		CB L	Caroline Barr-Lloyd	✓	
Mhe	Markus Hesseling	✓		DM	Darren Millar		✓
GL W	Geraint Lloyd-Williams	✓		SR	Sally Roberts	✓	
KR	Kevin Roberts	✓		TT	Tony Thomas	✓	
DD	Dawn Docx		✓	A	Head Girl	✓	
JW	Jane Wood	✓		JM	Julian Molloy		✓
MK	Mick Kumwenda		✓	JR	John Rosser		
PM	Philip McGreevy	✓		MB	Mary Burrows	✓	
BJ	Barbara Jemmett	✓		AR	Avril Robarts		✓

Issues discussed

- Matters arising
- School Council report
- Headteacher's report
- School Improvement plan
- Sub committees
- Safeguarding
- Governor's training
- Policy update
- DCC/Bishop's single Faith based Provision

Decisions and recommendations made	By whom	When
<p>TH opened the meeting with a prayer.</p> <p>John Rosser was in attendance of the meeting tonight.</p> <p>Apologises were noted.</p> <p>TH welcomed new foundation Governor's to the meeting tonight.</p> <p>This will be the last meeting that Head Girl will be attending. All thanked head girl and the school Council and wished them all the best in the future.</p>		
3. Minutes Outstanding from minutes of 12 th December 2012-		

<p>Action- TH to send out spreadsheet of training for Governor's</p>	TH	ASAP
<p>5. School Council Report. Meeting today about the Welsh Baccalaureate. The Welsh Bac will become compulsory under Welsh Government legislation- it will count in banding as an indicator.</p>		
<p>6. Head Teacher's report. RJ sent report out this week. The RAP (rapid action programmes) group has been taking place. Thanks for TT all his work with Maths. The deadline for children to choose their options was today. So far very positive response and parents appear happy. There has been very low uptake on some subjects. PH and RJ are looking at this issue. The class sizes appear much more manageable for teachers for the new school term. 6th form application numbers are much higher for September so far- it is thought that this is due to the consultation ending and the growing confidence of the school. Staffing- CBL is now back on a phased return. Welcome back to CBL. An advert for the History teacher position needs to be completed. Tony Sergent has been recruited for Data Manager position. Gaia have upgraded us 62 new admin computers. Although we still have serious issues which will effect the ICT pupil results this year. RJ is going to write to the exam board. RJ rang Gaia this morning and saw improvements (such as printer) by that day. RJ will be changing the provider by new school year, RJ explained the performance management cycle is in place and lesson observations are ongoing.</p>		
<p>7. School improvement plan RJ has been been completing a self evaluation model in the school. Teachers have been looking at areas that they need support in. The actions of the self evaluation have gone in to the SIP. RJ explained that she has got the Governor's a log in for the Dashboard. The Dashboard gives an easy to read breakdown for us to be able to focus on. This year set of results is the first year with the boys. Each pupil has targets- and we put them together in a formula and we can see if the pupil is on, above or below target. RJ has tracked the Year 11 pupils much more than previous years- this also looks at attendance too. RJ has been working closely with John for the targets of the school and pupils. Thanks to Mha and Airbus for all their work.</p>		
<p>8. Sub committees a) Admissions. JW confirmed that there are 32 places to offer in Year 7 for 2014. 44 took the entrance exam, which is the key stage level that the pupils should be at that stage in their schooling. 25 passed the exam. The other places will be offered in accordance with the over-subscription policy.</p>		

<p>JW explained that the admissions policy for 2015-2016 needs to be ratified and published in April. She referred to the draft primary policy. Current policy refers to 'older sibling in school' and JW referred to the new WG Admissions Code 2013 regarding siblings. It was agreed that the policy would say 'sibling over the age of statutory school age'. JW to make this alteration and policy was ratified on that basis.</p> <p>JW referred to comments received from the Governors of Prestatyn High School, and also suggestions made by DCC, in relation to the draft secondary school admissions policy that had been sent for consultation. The comments were noted, but the policy was ratified, to include clarification that admission is not subject to achieving Level 4 in the Entrance Exam, but those who reach that level take priority over others in the over-subscription criteria.</p> <p>b) Finance. PM explained that BS has written a 3 year budget. Due to the revised formula (middle school and cut of 14-19 funding) there will be a reduction. The budget shows a 'worse case scenario'</p> <p>Budget was ratified by the Governor's.</p> <p>A big thank you to BS for the regular budget reports and the work done for the budget on the next 3 years.</p> <p>c) Staffing. Mhe explained staffing committee meeting took place this week. It is a concern to the committee about the impact of the ICT problems on the pupil's grades. BS has contacted DCC HR today to discuss advertising of the Head Teacher position.</p>		
<p>9. Safeguarding Wayne Weatley to be invited to next meeting</p>		
<p>10. Governor's training New Governor's (over the last 2 years) must attend mandatory training. TH will send out spreadsheet with all dates/venues.</p>		
<p>11. Policy Behaviour policy and charging policy were ratified. All statutory policies are in place. RJ to work with DD on the equality plan.</p>		
<p>12. Staff discipline no update</p>		
<p>13. Single faith school. No update or movement forward for the promoters</p>		
<p>AOB The canopies that were installed recently were not installed properly. DCC have an obligation to ensure that the school is maintained. Action: Property committee to ensure DCC are keeping their obligation to the school</p>		Ongoing

Duration of meeting- 2.5 hours	Minutes sent to chair-
Next meeting- 15 th May 2014	