

St Brigid's School	Governors Meeting Minutes
Thursday 27 th June 2013 At 6.30pm	

Quorum 13/19	Chair- Tony Hannigan
Clerk- Mrs S Wheeler	

	Attendance	Gov	Apologies/ Absent			Gov	Apologies/ Absent
VB	Vicky Barlow		✓	JC	Judith Corbett		✓
CD	Colleen Davies	✓		PE- J	Philip Eyton-Jones	✓	
Mha	Maria Hammersley	✓		TH	Tony Hannigan	✓	
Mhe	Markus Hesselung		✓	BH	Barbara Hughes	✓	
GLW	Geraint Lloyd-Williams	✓		DM	Darren Millar	✓	
KR	Kevin Roberts	✓		SR	Sally Roberts	✓	
JS	Jane Stewart	✓		TT	Tony Thomas	✓	
RJ	Rona Jones	✓		A	Head Girl	✓	
MK	Mick Kumwenda		✓	JM	Jullian Molloy		✓
PM	Philip McGreevy		✓				

Issues discussed

- Minutes of previous meeting
- Matters arising
- Headteacher's report
- Sub committee reports
- School improvement plan
- Faith based Provision Consultation

Decisions and recommendations made	By whom	When
<p>TH welcomed A as the new head girl.</p> <p>TH explained VB has resigned as head teacher. VB has a new job role and TH wished VB all the best in this role. PEJ has been communicating with DCC and the two options are that the job is advertised outside of the school or that it is advertised internally.</p> <p>Action- TH to send VB a letter of thanks and congratulations.</p> <p>4. Minutes of 14.03.13: TH to follow up Link Governors role in point 5 Incorrect name in point 3 of the minutes- should be TT. Sam to change. Minutes seconded by PM.</p> <p>5. Matters arising: Boarding- PEJ updated that the notice has been placed</p>	TH	ASAP

<p>on the door and this ends on the 12th July. PEJ has been asked by Welsh government to provide a lot of information- he is working through this. Ruthin school have been very helpful in this process and have taken the boarders on a 100% bursary. They are coming to the school on Monday to look at any boarding furniture which may be of use to them.</p> <p>TH mentioned that on Thursday ITV Wales News are completing an item of the school. Exams have gone well, and are deemed to be fair- results will arrive in August. TH explained that attendance is still ok. Some Year 11 pupils took study leave and some year 10 pupils took day off before the exams- this could affect the figures. RJ informed that Mandy Butterworth is monitoring attendance. There was a memorial mass for Dr Liz Oliver- MH PEJ and TH attended.</p> <p>TH- Matthew Green (History teacher)- WW1 anniversary next year and Matt is wanting a cross curriculum approach to the celebration. All in meeting agreed for Matt to do this.</p>		
<p>6. School council report- School council are meeting DCC next Wednesday re the children and young person consultation response form. School council feel the document is biased and full of untrue statements. There is a newly appointed senior perfect who are meeting tomorrow.</p>		
<p>5 Sub committee reports: Audit report is on-going. VB has sent a letter and they will meet before Summer holidays in July.</p> <p>7. Admissions- PEJ explained that WG want a copy of the DFP. PEJ informed that if any pupil that is leaving, we are able to replace with and there are new applications arriving all the time.</p> <p>a) Complaints- no meeting since last Governor's meeting. b) Curriculum- meeting 10th June c) Finance- PM- pay reviews need to share with staffing and finance committee. Barry will be part of these discussions.</p> <p>There has been a number of changes to signatories- awaiting for Barclays Bank. Delegated budget was gone up- offsets to be completed. Dyffryn consortium to be added. PM explained finances have improved and we want to fund what we can. BH asked about the upstairs of the building now- there will be no concern about security as there will be swipe card access in the front door. TH asked if we are happy for the property committee to look at this- all agreed. Had to pay for IT support. Barry is looking into as we could get fully maintained support and equipment that would be cheaper than current arrangement. TH reflected that current tech support is very poor and the</p>		

<p>attendance figures for year 8 were wrong. RJ explained that this was a big issue and there are concerns it could affect the ICT GCSE results. Thank you to Sue who has been involved with inputting. Leadership team are concerned with the problems and since Geoff left there is no one in place to help with things like SIMS. SR explained that Year 11 can't access AS level materials. ACTION- PM to speak to Barry PM asked the staff to look at what you need as this will help now and in the future.</p> <p>d) Property- PEJ and updated that the matting and the fence work doesn't need to continue. There will be electric doors at the front of the building.</p> <p>e) Staffing- 5 applications received for the part time administrator- Mrs Carol Roberts was successful on getting the post. 3 applications for sociology role. Rachel will be joining us in September. 3 applications for DT role. New caretaker- David Bowen (awaiting CRB) Heather is currently stepping in. David (Chef) is back- all welcomed him back into the post.</p>	PM	ASAP
<p>9. Safeguarding No actions</p>		
<p>10. School improvement plan MH not met with Barry. RJ feels this is very important- MH offered to meet with RJ- look at this years and complete a new one for new school year.</p>		
<p>11. DCC Faith based provision for North Denbighshire Consultation. TH consultation is 3rd June to 22nd July. TH encouraged all to respond to consultation. KR explained that need all to put in concise evidence based response. Councillors have been invited to come to visit the school.</p> <p>ACTION- TH to send out communication to parents re the consultation</p>	TH	ASAP
<p>12 . Performance management policy. Performance management policy was accepted.</p>		
<p>AOB- TH- on the 6th July it is Fun Day and TH plans to have a table available to answer questions by parents, as well as fill out consultation forms- and the library computers will be available for this too.</p> <p>TH- Budget will change from April 2014 as we are classed as a middle school. TH awaiting explanation and a visit on this.</p> <p>AOB- Colleen asked about the hours of the boarding staff. PEJ is taking advice from HR. TH said that the rooms will still remain open- it may mean a change of hours. CD was given reassurance that as soon as they know she will be informed.</p> <p>Music marathon was a huge success. A huge effort by the staff and pupils was given.</p>		

Duration of meeting- 2 hours	
Next meeting- 17 th October 2013	