

MINUTES OF THE GOVERNORS' MEETING
Held on Thursday 10th March 2011 at 2.30 – 4.30 P.M.

Present: PE-J Mr Philip Eyton-Jones – Chairman
 CS Mrs Catherine Simpson– Head Teacher (Part 1)
 SA Mr Stuart Ayres
 JC Ms Judith Corbett
 MH Mrs Maria Hammersley
 TH Mr Tony Hannigan
 MHe Mr Markus Hesselning
 JK Ms Jane Kennedy
 MK Mr Mick Kumwenda
 PM Mr Philip McGreevy,
 KM Mrs Karen Morris
 LO Dr Liz Oliver
 ST Mrs Sally Tansley

In Attendance: AS Miss Anne Spiller - Clerk to the Governors
 JM Mr Julian Molloy – Education Officer

Apologies: Mrs Barbara Hughes, Mrs Meiriol M Jones

Part 1	Action
<p>1. MINUTES OF MEETING HELD ON: 14th October 2010</p> <p>Proposed by Tony Hannigan Seconded by Liz Oliver Initials used for Governors to be published on front page of Minutes</p>	AS
<p>2. CHAIRMAN'S ANNOUNCEMENTS</p> <p>Postpone date for meeting with Governors of B.E.J. High Schools</p> <p>Changes to education support: N. Wales School Improvement Team. Intend to rationalise & improve Provision. New service, Private Company Co-owned across the L.E.A.s of Gwynedd, Conwy & Denbighshire. Small core team from each L.E.A. would be shadowed this year in place for 2012. Schools will receive more of their delegated budget but will buy into services they require.</p> <p>Clwyd Pension Fund: Support staff will have to pay more into the scheme.</p> <p>Redundancy costs: Schools now responsible for full cost. Early Voluntary Redundancy: New model first year – 14 months after E.V.R. There would be no Enhancement. This would be paid for in capitation.</p>	PE-J
<p>3. ESTYN INSPECTION</p> <p>See Handout R.A.G. (red amber green) CS talked the Governors through the document: This would not be a re-inspection. It would not change the result of the previous inspection. They would attend for 2 days in May. Look at the recommendations & see how far we had moved.</p> <p>They would speak to The Chairman.</p> <p>They may follow a child for the day? Look at work force re-modelling. 24 tasks reduced to 21</p> <p>Rarely Cover had moved from amber to green, had occasionally used staff who volunteered. (8 members of staff since Sept for ½ hr each). Action plan: Appointed Mrs Sue Collins as P/t Cover Support Assistant. Staff had to set work. This was what happened for the first three days of absence. This would be discussed with Union Reps.</p> <p>Self Evaluation.</p> <p>P.S.E. The Inspectors were right with their judgements. Across the curriculum</p>	PE-J CS, JM Ian Kelly

<p>KS3 (Stop the Time-Table) had recently had Crucial Crew in school for the morning. See Handout R1: Raise Standards of learners' achievement... M.A.T. (More Able & Talented) Setting up P.L.C. (Professional Learning Communities). Key focus: Teaching & learning, Differentiation, Mandarin, early entry into GCSE Maths, Tracking System in place from KS1 – KS5. Thanked SA for getting KS4 – KS5 mentoring in place.</p> <p>Diagnostic Learning: No longer marks, stickers etc., Level descriptors in place.</p> <p>I.C.T. Major alterations to the Library (new learning centre) over Easter holiday. Major investment of Hardware. Clear plan for rolling programme over next three years. P.C. in every classroom.</p> <p>A.L.N.(Additional Learning Needs) Staff had capacity to set lower down. Outcome: Most, Some or Few</p> <p>Lesson plans on Moodle: Teachers can monitor who is doing it</p> <p>Considering having a two week Time-Table.</p> <p>Key Skills now: Essential Skills. Across the curriculum</p> <p>S.E.A.L. (Social and Emotional Aspects of Learning) P.S.E. programme for Primary. The staff love it.</p> <p>H.O.L. (Head's of Learning): Staff going to them rather than direct to H/T</p> <p>If the school had made good progress, the Inspectors will sign us off. A lot of progress in school during the past 12 months. Results were 93 % A* - C. Prospects for this Summer were really good.</p>	<p>LP</p> <p>CS, GC & SA</p> <p>HP-H</p> <p>RJ</p> <p>CS</p>
<p>4. SCHOOL IMPROVEMENT PLAN</p> <p>Re-write the Prospectus & put on Website</p> <p>Introduce Homework Club to join with the Boarders 5 – 6.30 Mon – Thurs.</p> <p>Link Governors – Suggest a learning walk with a pupil.</p> <p>Curriculum Committee has re-visited the Home School Agreement</p> <p>CCF – Currently offer BTEC & D of E Scheme could in-corporate throughout the school</p> <p>Quality of Teaching – Risk Area. Need to be confident the school had moved forward. Looking at Weak/Capability procedures: As long as the process's were in place. Expectation that the H/T & Governors were confident they know what goes on.</p>	<p>CS/GC</p>
<p>5. ADMISSIONS POLICIES 2012</p> <p>See attached sheet: Pupils in Nursery have to apply to move into Reception. When any new entry is made mid-term. They had the right of Appeal. Sibling: Definition of. Looked after Children – Top priority in event of over subscription, would be welcomed to the school. 2 Boarding places for girls. Secondary no longer gives admission numbers for year 7. There would be 54 places across the Board. There were 99 Applications, of which 77 sat the entrance exam for 27 places. Draft Policy for 2012 entry: Para Numbering needs amending to include No 2. Para 2 – If they haven't got (5 & 6) then Para 7 is knocked out. Para 5 – Defines how to measure distance from school.</p>	
<p>6. GOVERNORS STUDY DAY, Llysfasi College – 25TH MARCH</p> <p>Governors had been circulated with details of the event and were encouraged to attend the study day. Apologies had been received from MH, JK & PM. Seven places to be booked.</p>	<p>CS,SA PE-J TH, MJ KM, LO AS</p>

<p>7. SCHOOL ASSOCIATION SPRING BALL – Friday 18th MARCH</p> <p>To raise funds for additional I.C.T. -</p> <p>Bolder Wall: Thanked the School Association for funding. Excellent addition for Primary P.E. Provision.</p>	
<p>8. SENIOR STAFF ATTENDANCE</p> <p>It was agreed it would be useful for Governors to meet with a H.O.L. who would be asked to attend, one at each meeting, to give an outline of their plans. The staff were happy with that.</p> <p>Planned to hold a Governors day with H.O.L. at Gwydir Castle</p>	<p>CS</p> <p>PE-J, JC</p>
<p>9. ANY OTHER BUSINESS</p> <p>Finance: Figures were better with the L.E.A. re-paying our Catering budget for the last two years. Increased numbers in VIth Form. The Chef to be thanked for his food. He was doing really well.</p> <p>Schedule of Meetings: A revised list to be published.</p>	<p>CS</p> <p>CS,AS</p>
<p>Part 2</p> <p>10. HEADTEACHER APPOINTMENT</p> <p>CS left the meeting. Having agreed to interview 3 candidates, the fourth was not qualified. There was doubt about the 3rd candidate qualification. Guidance being sought from the N.A.W.</p> <p>The current options were: To appoint, to Head hunt or to re-advertise.</p> <p>i) Agreed the school did not want to go through appointing another Acting Head. ii) Agreed timescale prevented a Head Search. iii) Agreed to continue to follow the L.E.A.s guidance on appointment of Head Teachers and use the the Assessment Centre with Ian Jeffcote to help produce a shared commitment to develop working protocols, objectives and formulate views. New date to be agreed by tomorrow.</p> <p>The Panel would be from our Staffing Committee: PE-J, SA, TH, JK with nominated reps from DCC. Reserves: JC & LO</p>	<p>PE-J</p>