

MINUTES OF THE GOVERNORS MEETING

Held on Friday 12th March 2010 at 4.30 P.M.

Present: Mr Philip Eyton-Jones – Chairman
Mrs Catherine Simpson– Head Teacher
Mr Stuart Ayres
Ms Judith Corbett
Mr Alan Evans
Mrs Doreen Eyton
Mrs Maria Hammersley
Mr Tony Hannigan
Mr Markus Hesseling
Mrs Barbara Hughes
Miss Jane Kennedy
Fr Antony McDowell
Dr Liz Oliver
Mrs Sally Tansley

In Attendance: Miss Anne Spiller - Clerk to the Governors

1. Apologies: Mr David Jones, Miss Charlotte Maloney, Mr Philip McGreevy, Mrs Karen Morris

2. Minutes of the Meetings held on 26th February 2010

The Minutes were approved by: Maria Hammersley & seconded by: Barbara Hughes.

3. Chairman's Report

PE-J had met representatives of the Catholic & Anglican Diocese on 1st March to discuss with DCC options for future provision of Secondary Faith Schools. Two options remained open although it was felt the Church's had reached their decision to have one 11-19 faith school. CS could not understand why we, who were delivering, were not in that plan. AE: The Church in Wales within DCC had 2 Primary & no Secondary school. The C.I.W. appeared to be in the driving seat, but had not planned on putting money in. There had been a meeting with the Church's but without representatives from DCC. It was agreed to ask DCC to look at potential sites. There were two deadlines to meet, Oct 10th with an earlier date in May giving the opportunity to launch feasibility to the NAW. CS warned of the danger of Tripartite. It should be Quadruple with DCC represented. There was already a large bid for a new High School in Rhyl (£30-£40m). ST: The deprived area in Denbigh had not been considered, we have the site, we have the common ground, we need to let parents know in a very structured way, give them the Govs preferred option. We must not close the door. CS: DCC would like the cheaper option, need to cost transporting children from Denbigh to Bodelwyddan and Rhyl to Denbigh. More cost effective to develop here and continue the 14-19 agenda. Need to mobilise Parents. FrA: B.E.J are in difficult circumstances, we need to try again to enter into dialogue with Bishop Edwin. BH: We should speak to the M.P. Chris Ruane (past teacher at Ysgol Mair). After lengthy discussion it was agreed: Would take 5 yrs to plan & build.

PE-J: would ask Mohammed Mehmet, Hywyn Williams & Jackie Whalley to meet here. AE to liaise. **AE:** Form group (PE-L, CS, TH, MH & MaH).

4. Head Teacher's Report

CS reported that the new School Orientated System, meant all staff were applying the same systems.

She was engaging with Unions.

The School Association had been fantastic, providing financial and manual labours for the past 4 weeks and further Saturday's were planned.

CS would be going to look at lessons. She would look at marking of books with assessment. She intended to follow two pupils to show what diet they get on a day in school.

She had started working on Data Management.

Yrs 12 & 13 Module result had been disappointing. She was investigating why? The pupils were all being monitored and tracked. She had arranged for booster classes, Easter School & monitoring attendance at lessons. CS & Lila Young had recently attended an Assertive Mentoring course which has been introduced for Yr 11 who were now expecting to get 90% A*-C. One subject would let us down with the core subject indicator. The dates for exams were on the website.

5. Bursar's Report

In continued pursuit of an old boarding debt, a claim was filed with The County Court.

The collectors had been unable to contact them. Records show that there had been 4 County Court judgements granted for a total of £21182 inc ours.

We are actively seeking to recruit more boarders. One new Yr 9 Pupil for April.

3 New boarders for Sept, but we are losing 4 from Yr13.

A new oil tank and supply had been installed by the Dining Room, various re-decoration works and repairs to surfacing and installation of additional footpaths were planned for the Easter holiday.

6. Budget 2009/10

The outturn was forecast for 30k o/s. Capitation had been pulled back. We have to make a recovery plan. Staffing review would address this over the next three years. CS to meet with Graham Davies. Text books to be purchased and reduce photocopying. Consider asking parents to purchase or put a £5 deposit on books. This happens in KS4.

7. Approval of Policies

i) Lettings Policy. SCALE OF CHARGES FOR HIRE OF SCHOOL FACILITIES:

The letting policy for St Brigid's School is scheduled below.

Hire charge for classrooms:

The School Hall	£15 per hour	The Studio	£10 per hour
Up to two classroom	£10 per hour	Each additional room	£10 per hour

The above rates can be waived or varied at the discretion of the Head Teacher.

All lettings are subject to completion of the appropriate Lettings application form available from the Bursar which must be authorised by the Head Teacher. A copy of the authorised form is to be returned to the Hirer and any conditions stipulated must be adhered to. If the Head Teacher waived the charge, the lettings forms must still be completed.

ii) Financial Authorisation.

Cheques/BACS/DD Signing: Public Funds- up to £500 The Bursar. Over £500 By any two of the following: Head Teacher, Bursar, Chair of Governors or Nominated Foundation Gov. In no circumstances will any cheque signatory sign a blank cheque subject to a second signature.

Authorised Signatories:

H T	Mrs Catherine Simpson	Head Teacher
Bursar	Miss Anne M H Spiller	Bursar
PEJ	Mr Philip Eyton-Jones	Chairman of Governors
TH	Mr Tony Hannigan	Vice-Chair of Governors
MH	Mrs Maria Hammersley	Chairman of Finance Committee
DEJ	Mrs Doreen Eyton-Jones	Foundation Governor
HLB	Mrs Louise Bollard	Examinations Officer
ARA	Mrs Alison Alexander	Accountant
SDW	Mrs Sonia Weaver	Finance Manager
DSC	Mrs Dawn Conway	School Secretary
BEC	Mr Bryn Cartwright	Chef

8. Admissions Policy 2011

Numbers quoted by DCC are in dispute and will be checked again.

FCC Jill Yates had no comments to make. The admissions policy has been amended in accordance with DCC comments and would be published in the Press.

9. Any other Business

- i) Updating the Accessibility Plan
- ii) JK & AMHS attended the 'Effective Gov Body Training' It was available as power point
- iii) Next Meeting 24th March at 6.30 p.m. before Annual parents Meeting.