

St. Brigid's School – Governors Meeting Minutes

Thursday 24th May 2012 at 6.30 p.m.

Quorum – 8/17	Chair – Tony Hannigan
In Attendance	Clerk - Anne Spiller, Julian Molloy

Initial	Attendance	Initial		Apologies for Absence
JC	Judy Corbett	GLW	Geraint Lloyd-Williams*	Markus Hesseling
CD	Colleen Davies	PM	Phil McGreevy	John Kenworthy
PE-J	Philip Eyton-Jones	DM	Darren Millar	Mick Kumwenda
MH	Maria Hammersley	LO	Liz Oliver	
BH	Barbara Hughes	JS	Jane Stewart	
DJ	David Jones	ST	Sally Tansley	
RL	Rebecca Lawson	*	Arrived at 8pm from another meeting	

Issues Discussed
<ul style="list-style-type: none"> ❖ Opening Prayer ❖ Welcome new Governors ❖ Amended Mins of Meeting 29.3.12 ❖ Appointment of Headteacher ❖ Budget 2012/13 ❖ Press Reports ❖ Staff Reviews

Decisions and Recommendations Made	By Whom	When
<p>1. Prayer & Welcome The Chairman opened the meeting with a prayer. TH welcomed Mrs Colleen Davies who had been appointed as the support staff Governor He thanked Mrs Karen Morris who had resigned. Miss Rebecca Lawson, the New Head girl, was welcomed as the School Council rep.</p>		
<p>2. Minutes of Meeting held on 29.3.12 The Minutes discussed at the previous meeting on 17.5.12 were circulated with the Agenda. The two amendments had been made & the revised Minutes were approved. Proposed by JS & seconded by LO</p>		
<p>3. Appointment of Headteacher Following a rigorous process where an on-line psycho metric test had been undertaken prior to the interview of 3 candidates. Two of those shortlisted had withdrawn. Interviews were delayed by 30 minutes whilst The Chairman - TH discussed the present situation re: ongoing discussions with Dioceses, the school & DCC with the candidates. The Chairman reported that he was disappointed that The Director HW had felt it necessary to write to him on 3 occasions about this matter. There were 6 Governors JC, PEJ, TH, PM, GLW & JS who formed 2 panels; 6 School Council Members; Lunch with Govs & S.L.T. with the opportunity for Staff to drop in. All parties were consulted & their views heard before a unanimous decision was</p>		

<p>reached. He thanked Karen Evans for her input which had been measured and constructive. Her role had been to challenge the panel, she had acted with integrity. He asked Julian Molloy to pass the Governors thanks to her and HW for making her available. Both JM & KE had been observers for DCC during the day. TH – Recommended the Appointment of Mrs Victoria Barlow as Head Teacher. Victoria was an Oxford graduate where she had read Theology. She is married and has two children. She is Deputy Head at Ysgol Clywedog. This was proposed by PM and seconded by JS. The appointment was unanimous. Mrs Barlow was invited in to meet the Governors. DM thanked all those who had participated in the interview. JS thanked Ian Jeffcott & John Hamilton. Ian had worked really hard on our behalf. He had achieved 6 applicants which had reduced to 3 by today. It was agreed TH would draft a letter to go out to Staff, Parents, and Guardians. To go out via pupil post, the website & via e-mail. TH thanked his colleagues & staff involved with the interview day.</p>	<p>JM</p> <p>TH/AS</p>	<p>25/5</p> <p>25/5</p>
<p>4. Draft Budget 2012/12 MH reported that the Finance & Pay Committee had met on 22nd May. The draft Budget was circulated. She reported: The previous year outturn with an overall surplus of £18k. 2 issues remained unresolved. Govs were awaiting feedback from Karen Evans re: S.E.N. provision funding. JM stated he should know within two days. The Dyffryn Clwyd Vllth form partnership had worked well for St B's. From the 1.4.12 Creditors H.R. & Payroll had been handed over to D.C.C. It was agreed that The Welsh Government be approached by DM re: Funding for CCF's which was disadvantaged in comparison to ACF's? School was looking for increased Funding in order to pay for additional time for SSI & Admin for CCF. The Budget was unanimously agreed. Proposed by MH & Seconded by PM.</p>	<p>JM</p> <p>DM</p>	<p>28/5</p> <p>ASAP</p>
<p>5. Press Statement/DCC The Governors were most disappointed that there had been no feedback on the Govs request to DCC for an internal investigation into 'The leak.' They would appreciate a response at the earliest opportunity. GLW joined the meeting. Our S.L.T. we're not happy with the implied impression published in the DFP. JM reported that HW had asked Internal Audit to investigate the leak. He accepted there had been a breakdown in communication. RL left the meeting.</p>		
<p>6. Any Other Business CD expressed concerns & insecurity for the catering & cleaning staff. She was assured that the support staff review was progressing. The Governors would feedback. AS had been tasked by Govs reviewing all costing's to ensure best value & had gone out to tender in many areas to ensure best value. She would meet staff to re-assure & clarify any misunderstandings. BH expressed concern on behalf of Primary staff regarding parity of pay for some posts. She felt Primary staff were overburden with in their view whole school roles. JS reassured her that advice had been sought from DCC & that Govs were looking into the structure. Govs reviewed teacher's salaries on an Annual basis. DJ mentioned the new Head of Maths post with a TLR 2b. Did not fit in with current Leadership structure. These concerns would be brought to the next Staff DDPA meeting. TH to speak to RJ.</p>	<p>AS</p> <p>JS</p>	<p>25/5</p> <p>18/6</p>

Next Meeting – Thurs 28 th June at 6.30 p.m.	Duration of Meeting – 1.5 Hrs
Draft Mins to Chairman – 31 st May	Draft Mins to Committee- 11 th June 2012