

St. Brigid's School – Governors Meeting Minutes

Quorum – 8/17	Chair – Tony Hannigan
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Clerk – Anne Spiller

Date of Meeting - Sunday 29th January 2012 at 5 p.m.

Initial	Attendance	Initial	Attendance	Apologies/Absent
PE-J	Philip Eyton-Jones	PMc	Phil McGreevy	Judy Corbett
MH	Maria Hammersley	JS	Jane Stewart	Meiriol Meredith Jones
MHe	Markus Hesseling	ST	Sally Tansley	David Jones
BH	Barbara Hughes			Liz Oliver
MK	Mick Kumwenda			Karen Morris
GLW	Geraint Lloyd-Williams			Catherine Simpson

Issues Discussed
<ul style="list-style-type: none"> ❖ Headteacher Resignation ❖ Appointment of Interim Headteacher ❖ Appointment of Assistant Head Teacher ❖ Review Child Protection Policy ❖ D.C.C. Partnership Agreement

Decisions and Recommendations Made	By Whom	When
CS informed the Chair that she had been interviewed in December and had been successful and she would be attending the second round of interviews on 16 th /17 th Jan. TH received a Voice Message from CS to say she had been successful at her second interview and would accept the post subject to contract. She wanted an early release date.	CS/TH	3/1
CS informed the staff on 18 th and subsequently the pupils at Assembly. TH wrote to parents on 20 th	CS/TH	18/1
Negotiations had been ongoing, but to date resignation in writing not received.	CS/RJ	19 th & 20 th Jan
Following discussion it was agreed that: February Half Term was the agreed date for CS to stop working at school and she be paid until the start of her new post on 5 th March.		10/2
Legal advice taken via ACCAS or Tudor Williams Solicitor (Wrexham). Exit interview.	TH	ASAP
CS had stated she did not want a leaving collection or party. Agreed to ask the School Association to make a suitable presentation.	TH	ASAP
Date to be agreed for leaving the accommodation.	TH/PE-J	ASAP
S.L.T. & Staff Governors to be informed at each stage of developments.	TH	

<p>TH & PE-J had liased with John Kenworthy, to take up post as Interim Headteacher. He was willing to do so until the future Headteacher has been appointed. This would leave boarding with staffing issues to cover resident staff days off. Advert to be prepared. Ian Jeffcote Recruitment to be used for new appointment. Suggest he includes Ireland in his advertising.</p>		<p>After ½ Term</p>
<p>Assistant Head Teacher appointment. Interviews on Friday 10th Feb at 11 a.m. Panel to meet prior to day.</p>	<p>JS, TH, MHe, PE-J & PMc</p>	
<p>Child Protection Policy Review. The updated version drawn up by MHe & Lynne Price. Any comments to be sent to MHe.</p>	<p>Govs</p>	<p>5/2</p>
<p>Hywyn Williams had sent out the Local Authority / School Partnership Agreement 2012 - 2015. The document had been circulated to Governors via e-mail. It was signed by the Chair and would be passed to the Head teacher for signature before returning to HW</p>	<p>AS</p>	<p>30/1</p>
<p>MHe commended the Chair who had been appointed at a difficult time.</p>		

<p>Date of Next Meeting – Thursday 15th March 6.30</p>	<p>Duration of Meeting – 1.5 Hrs</p>
<p>Draft Mins to Head Teacher & Chair – 31st Jan 12</p>	<p>Draft Mins to Committee- 1.2.12</p>