

St Brigid's School	Governors Meeting Minutes
Thursday 20 <sup>th</sup> October 2016 At 6.30pm	

Chair- Tony Hannigan
Clerk- Mrs S Wheeler

	Attendance	Gov	Apologies/ Absent			Gov	Apologies/ Absent
RJ	Rona Jones	✓		JM	Julian Molloy		✓
HO	Heather Owen		✓	TH	Tony Hannigan	✓	
HM	Hannah McMurray	✓		PQ	Paul Quirk	✓	
Mhe	Markus Hesseling		✓	DM	Darren Millar		✓
GLW	Geraint Lloyd-Williams	✓		SR	Sally Roberts	✓	
KR	Kevin Roberts	✓		TT	Tony Thomas	✓	
DD	Dawn Docx	✓		M	Head Girl	✓	
JW	Jane Wood	✓		JR	Jon Rosser	✓	
MK	Mick Kumwenda	✓		PEJ	Philip Eyton-Jones		✓
MH	Maria H	✓		CE	Catherine Elaine		✓

#### Issues discussed

- Election of chair and vice chairman
- Business interests
- Headteacher's report- school examination results
- School Improvement plan
- Sub committees
- Policy and procedures
- School uniform

Decisions and recommendations made	By whom	When
TH opened the meeting with a prayer.		
Apologies given for Darren Millar, Heather Owen, Markus Hesseling, Phillip Eyton Jones and Catherine Elaine.		
<b>School council report</b> Governors welcomed Head Girl Meg to the meeting tonight. M reported school council have had one meeting this term. Continuing to go the dinner management agreement which is working well. There is a charity event each month for local charities. The Netball team is very successful and enjoying their successes. M is leading a very strong perfect team this year. M left after this update (6.40pm)		
<b>Election of chair and vice chair.</b> Chair- No Governors declared an interest in taking this role on, TH was nominated by GLW and seconded by JW. TH accepted role of Chair and thanked Governors for continued support. Governors thanked TH.		

<p>Vice Chair- TH explained that Mhe was unable to attend the meeting tonight but discussions have taken place about the Vice Chair role.  KR was nominated by TH to undertake the Vice Chair role and this was seconded by TT.  KR accepted the role. Governors thanked Mhe for time as Vice Chair.</p>		
<p><b>Minutes from meeting 21<sup>st</sup> July 2016.</b>  Minutes had been distributed by email prior to meeting tonight.  TH went through the actions points from these minutes.   GLW accepted the minutes as a true copy and KR seconded.</p>		
<p><b>Head teachers report.</b>  RJ had distributed her report by email prior to the meeting tonight.  RJ undertook a discussion from the projector of a Data Report PowerPoint presentation for the Governors tonight. RJ encouraged questions throughout. RJ will send the presentation out to all Governors.</p> <p><i>Foundation phrase</i> (end of Year 2) had 12 pupils- staff have worked hard to identify pupils that will and have struggled- additional support is put in place for SEN pupils. No SEN in this year current term.  Outcome 5 was achieved by all. Outcome 6 between 66.7 and 58.3. This is all teacher assessment marked.  Hannah McMurray is Head of the Foundation Custer. Where she shares and gains good practice/common understanding of marking and other school support.</p> <p>Differences in the male and female pupils are slight- both are achieving the same.</p> <p><i>Key stage 2.</i> Generally results are above the family group. Level 4+ 100%. Level 5+ Maths 44.83, English 51.72. Science 41.38. This is an improvement but needs continued work and focus to further improve.  Glw asked if there was a pattern visible and are the pupils tracked throughout the stages. RJ informed that the pupils are tracked but this needs work as teachers need to continue to push pupils to achieve the highest results and not settle for a tread/pattern.  Questions were then asked, and concerns raised that staff were not pushing the pupils enough and not marking them at the correct level. This concern continued throughout this discussion.</p> <p><i>Key stage 3.</i> Above family, LA and Wales. Level 5+ mostly the same as the previous year. Level 6+ Science and Maths up from previous year, English has been declining over the years.  Level 7+ Science there was a significant dip. English was also down. Maths was up.  Overall Level 7+ was down. Therefore concerns were again raised if teachers were measuring this level correctly and whether pupils were not being given the opportunity to be at level 7.  Benchmark 5+- 2 and 3 levels. Benchmark 6+ 3 and 1- Science 1. Benchmark 7+ 1, 2 and 4.  Governors again raised concerns about pupils not being given the opportunity to achieve higher levels and</p>		

<p>questioned why teachers were not doing this. Governors raised concerns about whether teachers were therefore not fulfilling their job role if they are not able to allow pupils to achieve.</p> <p>RJ discussed the guideline (2008) on teacher assessment of pupils. The level descriptions are open to interpretation and are very broad. Therefore it is hard to say if the teachers are marking correctly at Foundation stage and Key Stage 2. RJ was challenged that it was clear that the current staff are not marking correctly and therefore not giving pupils what they need to achieve.</p> <p>RJ reflected that at Key stage 2 the staff communicated with other schools to see how they were doing/marking. All Governors agreed that this needs to be done for Foundation and Key Stage 3 too.</p> <p>It was stressed by Governors to RJ that staff need to be developed and improved in this area so that we are not short changing pupils by not allowing them to achieve.</p> <p><i>Key stage 4. Modelled outcome graph (currently under the line) CSI (core subject indicator) 83.3 Level 1 98.1, Level 2 92.6. Level 2+ 83.3. A-C there was a big increase. Benchmark for this level hasn't been released yet.</i></p> <p><i>Key stage 5. 4A*. 12A.</i></p> <p>Level 2 is capped 40% of non GCSE. Cap 9 Welsh Bacc to replace Level 1, 2 and 2+ for 2017/2018.</p> <p>SR gave update to Governors on the new Welsh Bacc (260 teaching hours required per year)</p> <p>RJ thanked Governors for the questions and all concerns raised. Governors stressed the importance of the staff pushing the pupils to their highest ability. As well as the middle management and SLT being on top of the staff questions, concerns and issues.</p>		
<p><b>Sub Committee reports</b></p> <p><b>Staffing</b> Confidential</p> <p><b>Property</b> RJ updated on behalf of PEJ. CRAMP funding has been awarded. Parking investigations for the field are still ongoing.</p> <p><b>Finance</b> DD updated Governors. Committee met last week. 3 year recovery plan is forecasting a return to a balanced budget with a small surplus in 2019/2020. Actions to meet this include reducing staff costs (redundancies - agreed by Governors), looking at 6<sup>th</sup> form uptake of classes and looking at KS4 class uptake.</p> <p><b>Admissions</b> JW updated. Was down on numbers for Nursery Sept 2016. Oversubscribed in Reception. There were successful appeals so the Reception class had to have 5 extra pupils. This has put a strain on the ratio for staff to pupils and concerns for space in classrooms- but is currently being managed.</p> <p>There was good attendance on the parents evening. RJ mentioned that there were some parents who shared concerns about standards slipping in the school due to the entrance exam being scrapped. RJ educated parents on the statistics of entrance exam being in line with the Key</p>		

<p>Stage 2 class. JW asked for agreement on the criteria for admissions for 2017/2018. Governors agreed. <b>Action- Admissions criteria agreed.</b></p> <p><b>Curriculum</b> Confidential</p>		
<p><b>Safeguarding</b> Mhe and Lynn continue to attend Safeguarding meetings. The Wellbeing Act 2014 comes into effect in 2017.</p>		
<p><b>Policies and Procedures</b> RJ informed Governors that Lynn is currently working on the Behavioural Management procedure. Other policies would be updated in line with the policy review timetable.</p>		
<p><b>School improvement plan</b> Now is the Post Estyn Inspection Action plan (PIAP). Working through the recommendations. RJ has sent to the Governors via email and welcomes comments. TH and RJ are keen to have a Governors panel to work through the plan. It was agreed that JR, TH and RJ would be regular attendees on this and other Governors to attend if available to. The meeting would take monthly. <b>Action- Meeting to take place to review the PIAP (Recommendations) on a monthly basis</b></p>	TH, JR and RJ	Monthly
<p><b>AOB</b> School uniform. KR and RJ met recently to discuss the school uniform. A parent survey was distributed and there were 107 responses from this. The main points raised from the survey were the poor quality of the summer dress, the expensive and impracticality of the blazer and the impracticality of the yellow blouse. The distance from Monkhouse in Manchester to school/surrounding areas, was also raised as an issue. It was questioned whether Green cagoules were an option- KR and RJ to research this. KR and RJ are now to research other suppliers and have discussions with Monkhouse. Green <b>Action- KR and RJ to research by Christmas. Changes to be in place for Sept 2017.</b></p> <p>TH will be attending an open evening on the 3<sup>rd</sup> November at County Hall where Ray Wells (Governors Wales) will be undertaking a talk. TH invited any Governors interested in attending to discuss with him. <b>Action- TH to report back an update from attendance of this meeting.</b></p> <p><b>Action- Link Governors to be decided at next Gov meeting</b></p> <p>Concerns raised over Inspection Article 50 not taken place. <b>Action- Inspection to be arranged.</b></p>	<p>KR and RJ</p> <p>TH</p> <p>RJ</p> <p>RJ</p>	<p>Dec 2016</p> <p>When needed</p> <p>March 2017</p> <p>ASAP</p>

Duration of meeting- 3 hours	Minutes sent to chair-
Next meeting- 23 <sup>rd</sup> March 2017	