

St Brigid's School	Governors Meeting Minutes
Thursday 9 th November 2017 At 6.30pm	

Chair- Tony Hannigan
Clerk- Mrs S Wheeler

	Attendance	Gov	Apologies/ Absent			Gov	Apologies/ Absent
RJ	Rona Jones	✓		JM	Julian Molloy		✓
MH	Maria Hammersley	✓		TH	Tony Hannigan	✓	
HM	Hannah McMurray		✓	PQ	Paul Quirk	✓	
Mhe	Markus Hesseling		✓	DM	Darren Millar	✓	
GLW	Geraint Lloyd-Williams		✓	SR	Sally Roberts	✓	
KR	Kevin Roberts	✓		GC	Glen Cavill	✓	
TM	Theresa Millington	✓		M	Head boy	✓	
JW	Jane Wood		✓	JR	Jon Rosser	✓	
MK	Mick Kumwenda		✓	CJ	Catherine Jones	✓	
SJ	Simon Johnstone	✓					

Issues discussed

- Nomination of chair and vice chair
- School council report
- School examination results
- Headteacher's report and School development plan
- Sub committees
- Policy and procedures
- Safeguarding
- Link Governors
- AOB- Faith School developments.

Decisions and recommendations made	By whom	When
<p>TH opened the meeting with a prayer dedicated to Philip Eyton Jones who passed away surrounded by his family this morning.</p> <p>Apologies given for Heather Owen, Mick Kumwenda, Markus Hesseling, Jane Wood.</p> <p>Also in attendance in tonight's meeting was Paul Humberstone and Georgina Newnham.</p>		
<p>Election of chair and vice chair DM and MH nominated TH to remain as chair of the Governing body. TH accepted. PQ and DM nominated KR to remain as vice chair. Both TH and KR accepted their roles and were thanked by the Governing body.</p>		
<p>School council report Head boy gave update on litter issues around the school.</p>		

<p>DCC have given the toilet block a refurb. However there remains issues with hygiene and pupils leaving them in a dirty state. This is an ongoing issue and something the school council remains clear of what the standards should be. Head boy left at 6.45pm.</p>		
<p>School exam results PH and GN presented the school results to the Governing body. Key stage 2- no free school meals 26 pupils- 18 were girls. Key stage 2 Science improved but still needs improvement in this subject. At the end of Yr6 pupils should be Level 4 or above. There has been half termly tracking and the read buddy system is going well.</p> <p>Foundation phase- 1 free school meal pupil. All achieved Level 5. Outcome went from 67% to 92%. Girls out performed boys. There was a lot of issues with Levelling at this phase. Split Yr1 and Yr2 to gain more specific targeting with the pupils. GH is leading on the Cluster this year. (GH left at 7.05pm)</p> <p>Key stage 5- 43 pupils. Focused on their aspirational targets (ALPS) Gave pupils detailed feedback on how to improve and this is communicated with parents too. Level 3 for 2017 was 100%. Welsh Bacc results will be shown for next year results.</p> <p>Key Stage 4- 52 pupils 17 of these were boys. The tracking system wasn't fully operational last year. This is now up and running and working well. Feedback is good from the teachers so far. Additionally, there is a second layer of tracking called PiXL. Staff have been very positive about this.</p> <p>For the main GCSE measure level (5 A*-C) St Brigid's were the highest performing school in North Wales.</p> <p>Key Stage 3- 55 pupils. Girls out performed boys. SLT curriculum managers have been monitoring pupil progress against the school targets using SiMs.</p> <p>Ph distributed the Key Stage 3-5 report document in tonight's meeting. PH left at 7.45pm.</p>		
<p>Minutes from meeting 6th July 2017 Minutes had been distributed by email prior to meeting tonight.</p> <p>Ongoing concerns raised that Link Governors action remains outstanding on multiple minutes. Action- Governors to email Sam by 17th Nov dates of availability to attend school for Link Governors role. Sam to forward availability dates to MH.</p> <p>Action- Through discussion, it was decided that as soon as possible after each Governing body meeting Sam would send an action plan log to all Governors.</p> <p>DM accepted the minutes as a true copy and SR seconded.</p>	<p>Sam/Governors</p> <p>Sam</p>	<p>By 17th Nov</p> <p>After each meeting</p>
<p>Head teachers report.</p>		

<p>RJ had distributed her report by email prior to the meeting tonight.</p> <p>Exclusion rates have gone down. 1 of the INSET days was revolved around school behaviour and reward systems. 2 INSET training days took place in September. The staff agreed 10 Teamship rules.</p> <p>RJ distributed the Self-Evaluation report tonight. Action- RJ to send Governors Inspection Area 5 of the Self-assessment plan (Leadership and management) Of which there is a part for Governors to have input in.</p> <p>The Post inspection action plan has now been replaced by the 3 year School Development Plan (SDP). It is an ongoing document which is being revised often. RJ distributed the SDP tonight.</p> <p>MH and SJ offered Excel Support to RJ for the SDP to be managed in that form. Action- MH and SJ to liaise with RJ on Excel training</p>	<p>RJ</p> <p>MH, SJ and RJ.</p>	<p>By Christmas 2017</p> <p>ASAP</p>
<p>Sub Committee reports</p> <p>Admissions Opening evening in Sept went well. There have been 2 Yr 8 and 1 Yr 10 mid term admissions. Yr 11 isn't full and there have been a lot of enquires about Yr 10 admissions.</p> <p>Staffing Physics teacher is currently a supply teacher. Redundancies have taken place (as discussed in previous meetings)</p> <p>Property Haven't had a recent meeting. However ongoing discussions about the car park has been taking place. GC and KR have completed the pre-application and are now ready to submit full application to planning department. This will be for 28 spaces in the field. In the meantime, some parents are still creating dangerous issues by not parking safety. There is also an issue with members of the public parking at the school and walking into Denbigh. Staff have been consulted with views on parking passes. Parent's views now need to be collected. Action- Engage parents views on parking passes</p> <p>Finance DM gave update. Licensed deficit plan ongoing and on track. Meet with DCC once a term to discuss plan.</p> <p>Curriculum Confidential</p>	<p>Neil and KR</p>	<p>ASAP</p>
<p>Safeguarding DCC paying for fencing to be updated. Educare offers safeguarding training for teachers, teaching staff and admin.</p>		
<p>Policies and Procedures Teachers pay policy ratified tonight. Performance management policy ratified tonight. School management review is being updated with the</p>		

accessibility plan.		
<p>AOB</p> <p>TH gave update on Faith School developments. Discussions took place about whether we could link in with Church in Wales and use Band B funding (2019-2026). News about funding is due to very soon.</p> <p>Action- Ros Williams to be invited to March 2018 meeting.</p> <p>Prior to the meeting Governors had received emails from Governors Wales to ask whether they would fund membership as they had lost their funding. It was unknown what this amount would be, however all recognised how valuable Governors Wales was as a support system.</p> <p>KR asked whether the school would consider Fire Rescue training again for the pupils. This hasn't been attended/offered since 2013 and it can be very valuable training/information. RJ to consider this and KR to look at whether this would be useful.</p>	TH to invite Ros.	ASAP

Duration of meeting- 3 hours	
Next meeting- 22 nd March 2018	