

## St Brigid's School Parking Permit Scheme.

Dear Parents/Carers

To alleviate the issues we have experienced in the school car park, the Governing Body has started to plan and implement car parking measures. You may have noticed that we have opened the field across the road for additional parking now that the ground is drier, we have also stopped parking along the exit towards the school gates to allow for better traffic flow.

From September 2018 we are extending our parking permit scheme for anyone collecting pupils from the school (parents/ carers / grandparents etc). This is part of a three phase scheme. We have already introduced Phase one which has required staff to register their vehicles and receive a permit. **Phase two requires parents/ carers etc. to register for parking permits.** Anyone wishing to park to collect pupils will need to be registered with us and a parking permit which can be easily seen will need to be displayed when parking in St Brigid's School grounds. This will ensure those parking on the school grounds have a legitimate reason for being there.

Phase three will involve allocating colour code parking zones. This means anyone with a 'Red Permit' must only park in the designated 'Red Zone'. The introduction of Phase three will be dependent upon successful completion of our new parking development which will provide additional parking spaces on the field for staff and sixth form pupils. **Planning Permission has recently been granted by DCC and at present we are in the process of obtaining quotes for the work.** This will then free up more parking spaces in the main school.

**The whole intention of this scheme is to increase the safety for pupils, staff and the general public, it will also alleviate the congestion in school between 3.15pm and 3.40pm.**

**As part of Phase two, all drivers will be requested to display permit in future.** If permits are not on display, the driver of the vehicle will be asked to register with the school and to display a permit in future. Persistent offenders without permits will not be allowed to bring their vehicle on site. Further details on the whole scheme will be given in the near future at an information evening.

We would like to ask that anyone coming to the school site to collect pupils must fill in the application form below and return to Neil Gallagher Facilities Support Officer by May 31<sup>st</sup> 2018.

**Application for on Site Parking at St Brigid's School 2018 – 2019.**

**Please complete the details of your vehicle you wish to park.**

**Name:-**

**Date:-**

**Make & Model:-**

**Colour:-**

**Registration Number:-**

**N.B. One permit per car required**, therefore if other members of family pick pupils up e.g. grandparents, a separate application needs to be made.

Also if you replace your vehicle, you need to complete a new application form and return to the office.