

St Brigid's School	Governors Meeting Minutes
Thursday 22 nd March 2018 At 6.30pm	

Chair- Tony Hannigan
Clerk- Mrs S Wheeler

	Attendance	Gov	Apologies/ Absent			Gov	Apologies/A bsent
RJ	Rona Jones	✓		JM	Julian Molloy		✓
MH	Maria Hammersley	✓		TH	Tony Hannigan		✓
HM	Hannah McMurray		✓	PQ	Paul Quirk	✓	
Mhe	Markus Hesseling	✓		DM	Darren Millar	✓	
GLW	Geraint Lloyd-Williams		✓	SR	Sally Roberts	✓	
KR	Kevin Roberts	✓		GC	Glen Cavill		✓
TM	Theresa Millington	✓		O	Head boy	✓	
JW	Jane Wood	✓		JR	Jon Rosser	✓	
MK	Mick Kumwenda	✓		CJ	Catherine Jones	✓	
LC	Leah Crimes	✓					

Issues discussed

- Ready for Work Project
- School council report
- Headteacher's report and School development plan
- Sub committees
- Policy and procedures
- Safeguarding
- Link Governors
- Membership and Terms of reference of committees
- AOB

Decisions and recommendations made	By whom	When
<p>Tony H is unwell at the moment so is on bed rest. KR chaired the meeting tonight. RJ opened the meeting with a prayer.</p> <p>Our prayers are with the Hargraves family as they have informed the school that Wendy Hargraves (former Matron and past parent) passed away this morning.</p> <p>Apologies given for Hannah, Geraint, Glen, and Tony H.</p> <p>Leah Crimes was welcomed to the meeting. Leah is a past pupil of the school and is joining us as a new Governor.</p> <p>Also in attendance in tonight's meeting was John Evans (DCC)</p>		
<p>Ready for Work Project Discussion lead by John Evans.</p>		

<p>John distributed a presentation within the meeting tonight. DCC have a 3 year Ready for Work Initiative which is supported by the Economic Commission Board. The aim would be to make schools self-sufficient in supporting/teaching pupils to be aware of the world of work and job interviews. There were Careers events held in Oct/Nov 2017. There will be 2 events held each year- they net one will be focused on Vocational areas. The project is paired with Careers Wales and there is a Database (in progress) of business prepared to work with schools. This is a resource that could be made public. There is also a Mentor scheme- currently 2 schools are trialling this. The mentors are currently from the LEA. There are currently no private sector mentors (Governors shared concern about this) However John offered reassurance that this doesn't always have to be the case. John asked for support from the Governors and a lead to be identified. MH was nominated for this role and accepted.</p> <p>Action- KR to link in with our Welsh Bacc Lead to identify areas the pupils could benefit from the Ready for Work programme.</p>	<p>KR</p>	<p>By next meeting</p>
<p>School council report The Head boy reported that there are currently no issues. The litter situation around the school has improved. School Council are reporting any issues to the SLT. The Head boy left after his update.</p>		
<p>Minutes from meeting 9th November 2017 Accepted by MH seconded by DM.</p> <p>Action plan outstanding actions- -Link Governor dates to attend school were collected however need up to date ones again.</p> <p>Action- Email Sam with availability of attending one afternoon in the next few months. Sam to email to MH.</p> <p>-RJ distributed Gov body list of action (From GB Action plan) tonight. She asked that Governors look at the plan and send any questions to her within 2 weeks. -Ros was unable to attend today.</p> <p>Action- JW to confirm Legal standing with the school and Churches.</p>	<p>All Governors</p> <p>JW</p>	<p>By mid April</p> <p>By next meeting</p>
<p>Head teachers report. RJ had distributed her report by email prior to the meeting tonight.</p> <p>Currently on target for predictions. RJ attended a Conference in Cardiff recently and it was confirmed that Capped 9 is the main indicator but the situation for this summer's results was unclear. There is to be an announcement soon on 21st Century funding.</p> <p>Pupil exclusions have gone down compared to a year ago. The achievement point scheme has proved successful with most Year Groups.</p> <p>The recent Snow has affected the attendance rates (due to the school closing part way through the day).</p>		
<p>Sub Committee reports</p>		

<p>Admissions JW asked the Governors for feedback/questions on the Admissions Policy for 2019-2020 (Primary and Secondary) Having no selection test has not affected the admission numbers. It has been observed that the number of Baptised Roman Catholics applying for the school has decreased over recent years. Looked after children numbers have increased but there is funding and support for pupils included in this. SEN admissions are being much more carefully considered if we can meet the needs of the child and we are ensuring that we are named on the Statement now.</p> <p>2019-2020 Admissions policy was accepted by the Governing body tonight.</p> <p>Staffing Confidential.</p> <p>Property Meet 12th March. KR is the chair of this committee now and is communicating with DCC, WAG and the CRAMP funding stream. Action- JW to email KR paperwork and contacts list from PEJ files.</p> <p>GC sent out email prior to the meeting tonight an update on car park.</p> <p>Finance DM gave update. Been informed that there is £100k less allocated to the school which understandably has an impact on the school deficit plan. Governors agreed to ask DCC to extend the plan. However it was noted that this is not an ideal situation and one the school does not want to be in. Action- The school to ask DCC to extend the Deficit plan. The Governors ratified the School Budget for the next year. A thank you to Barry Shinn for his continued support and hard work.</p> <p>Curriculum Confidential</p>	<p>JW</p> <p>Finance committee and Barry</p>	<p>ASAP</p> <p>ASAP</p>
<p>Safeguarding No update or issues. Action- RJ to email Markus checklist</p>	<p>RJ</p>	<p>ASAP</p>
<p>Link Governors Prior to the meeting JR had undertaken a Literacy learning walk and had disturbed his document prior to the meeting tonight. Action outstanding from Page 1 of tonight's meeting.</p>		
<p>Policies and Procedures Attendance at work reviewed. Curriculum policy had been agreed by the Curriculum committee.</p>		
<p>Membership and terms of reference of committees Accepted by Governing body tonight</p>		
<p>AOB Governing body list of action (from GB action plan) was</p>		

<p>disturbed in the meeting. Action plan noted.</p> <p>Inspection 50 not taken place yet. JW to discuss with Sister Liz.</p> <p>JW discussed communicating with past pupils on Facebook and the possibility of setting up school alumni. All Governors supported this tonight. Action- JW to look into a school alumni.</p>	<p>JW</p> <p>JW</p>	<p>Within 2 weeks</p> <p>No date given.</p>
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Duration of meeting- 2 hours 15 minutes	
Next meeting- 5 th July 2018	